



VIVEK UNIVERSITY

[Estd. by Govt. of Uttar Pradesh, as per Uttar Pradesh Private Universities Act, 2019, no.21 of 2024.]
MORADABAD ROAD, POST AGRI, BIJNOR, UTTAR PRADESH-246701, INDIA

Academic Integrity and Prevention of Plagiarism Regulations-2025.

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Preamble

Ethics and honesty are the two most important and integrated components of the academic activities in teaching or research, which are founded upon extremely high moral values. There cannot be any room for claiming the credit for the work she/he has not undertaken. Many times, it is observed that some of the “researchers/academicians” knowingly or unknowingly publish or present other’s work as their own. Such acts will affect healthy academic atmosphere in the academic institution, which will also harm the reputation of the academic institution as well as the individual. It is, therefore, necessary for any reputed and prestigious university to formulate well defined Guidelines to check menace of plagiarism. Accordingly, Vivek University has framed the following guidelines in line with the University Grants Commission (Promotion of Academic Integrity and Prevention of Plagiarism in Higher Education Institutions) Regulations, 2018 (vide No. F.1- 18/2010(CPP -II) dated 23rd July, 2018.

Definition of Plagiarism

- Submitting someone else's work as one's own;
- Copying words or ideas from someone else, without giving credit to the original work;
- Failing to put a quotation with quotation marks;
- Giving incorrect information about the source of a quotation;
- Changing words but copying the sentence structure of a source without giving credit to the original work;
- Copying more than 14 words continuously from a source, whether you give credit to the original work or not; and
- Manipulation or misinterpretation of others' work (published or un-published) as her/his own by modifying numerical values in figures, tables and illustrations.

Short title, application and commencement

- a) These regulations shall be called the Vivek University Academic Integrity and Prevention of Plagiarism Regulations, 2025 in line with UGC Regulation dt.23rd July, 2018.
- b) They shall apply to the students, research scholars, faculty, researchers and staff of all constituent school of Vivek University.
- c) These regulations shall come into force with immediate effect.

Definitions

In these regulations, unless the context otherwise requires

- a) “Academic Integrity” is the intellectual honesty in proposing, performing and reporting any activity, which leads to the creation of intellectual property;
- b) “Author” includes a student or a research scholar or a faculty or a researcher or a staff of Vivek University who claims to be the creator of the work under consideration;
- c) “Commission” means the University Grants Commission as defined in the University Grants Commission Act,1956;
- d) "Common Knowledge" means a well-known fact, quote, figure or information that is known to most of the people;
- e) “Degree” means any such degree specified by the University Grants Commission, by notification in the Official Gazette, under section 22 of the University Grants Commission Act,1956;
- f) “Faculty” refers to a person who is teaching and/or guiding students/ research scholars enrolled in Vivek University in any capacity whatsoever i.e. regular, part time, ad-hoc, guest, temporary, visiting etc;

- g) "Information" includes data, message, text, images, sound, voice, codes, computer programs, software and databases or microfilm or computer-generated microfiche;
- h) "University Academic Integrity Panel" shall mean the body constituted at university level to consider recommendations of the school academic integrity panel and take appropriate decisions in respect of allegations of plagiarism and decide on penalties to be imposed.
- i) "Notification" means a notification published in the Official Gazette and the expression "notify" with its cognate meanings and grammatical variation shall be Construed accordingly;
- j) "Plagiarism" means the practice of taking someone else's work or idea and passing them as one's own.
- k) "Programme" means a programme of study leading to the award of a UG, PG & Ph D degree;
- l) "Researcher" refers to a person conducting academic / scientific research in Vivek University;
- m) "Script" includes research paper, thesis, dissertation, chapters in books, full-fledged books and any other similar work, submitted for assessment / opinion leading to the award of UG, PG & Ph D degrees or publication in print or electronic media by students or research scholars or faculty members or researchers or staff members of Vivek University; however, this shall not exclude assignments/term papers/project reports/coursework/essays and answer scripts etc.
- n) "Source" means the published primary and secondary material from any source whatsoever and includes written information and opinions gained directly from other people, including eminent scholars, public figures and practitioners in any form whatsoever as also data and information in the electronic form be it audio, video, image or text; Information being given the same meaning as defined under Section 2 (1) (v) of the Information Technology Act, 2000 and reproduced here in Regulation 2(l);
- o) "Staff" refers to all non-teaching staff working in Vivek University in any capacity whatsoever i.e. regular, temporary, contractual, outsourced etc.;
- p) "Students" Means a person duly admitted and pursuing a UG & PG programme of study including research programme in any mode of study (full time or part time)
- q) "University" means Vivek University;
- r) "Year" means the academic session in which a proven offence has been committed. Words and expressions used and not defined in these regulations but defined in the University Grants Commission Act, 1956 shall have the meanings respectively assigned to them in UGC Act, 1956.

Objectives

- To create awareness about responsible conduct of research, thesis, dissertation, promotion of academic integrity and prevention of misconduct including plagiarism in academic writing among students, research scholars, faculty members, researchers and staff members.
- To Establish institutional mechanism through education and training to facilitate responsible conduct of research, thesis, dissertation, promotion of academic integrity and deterrence from plagiarism.
- To develop systems to detect plagiarism and to set up mechanisms to prevent plagiarism and punish students, research scholars, faculty members, researchers and staff members of Vivek University committing the act of plagiarism.

Duties of University:

- a) Vivek University should establish the mechanism as prescribed in these regulations, to enhance awareness about responsible conduct of research and academic activities, to

promote academic integrity and to prevent plagiarism.

b) Awareness Programs and Trainings:

- I. Vivek University shall instruct students, research scholars, faculty members, researchers and staff members about proper attribution, seeking permission of the author wherever necessary, acknowledgement of source compatible with the needs and specificities of disciplines and in accordance with rules, international conventions and regulations governing the source.
- II. Vivek University shall conduct sensitization seminars/ awareness programs on responsible conduct of research, thesis, dissertation, promotion of academic integrity and ethics in education.

c) Curbing Plagiarism

- a) Vivek University implements the technology-based mechanism using anti-plagiarism software so as to ensure that documents such as thesis, dissertation, publications or and other such documents are free of plagiarism at the time of their submission.
- b) The mechanism as defined at (a) above shall be made accessible to all engaged in research work including students, research scholars, faculty members, researchers and staff members of the University.
- c) Every student/ research scholar submitting a thesis, dissertation, or any other such documents to the University shall submit an undertaking indicating that the document has been prepared by him or her and that the document is his / her original work and free of any plagiarism.
- d) The undertaking shall include the fact that the document has been duly checked through a plagiarism detection tool approved by the university.
- e) Each supervisor shall submit a certificate indicating that the work done by the researcher under him / her is plagiarism free.
- f) Vivek University shall submit the softcopies of all Research program's dissertations and thesis to INFLBNET for hosting in the digital repository under the "Shodh Ganga e-repository" under specific time.

d) Similarity checks for exclusion from plagiarism

The similarity checks for plagiarism shall exclude the following:

- a) All quoted work reproduced with all necessary permission and /or attribution.
- b) All references, bibliography, table of content, preface and acknowledgements.
- c) All generic terms, laws, standard symbols and standard equations.

Note: The research work carried out by the student, faculty, research scholar and staff shall be based on original ideas, which shall include abstract, summary, hypothesis, observations, results, conclusions and recommendations only and shall not have any similarities. It shall exclude a common knowledge or coincidental terms, up to fourteen (14) consecutive words.

e) Levels of Plagiarism

Plagiarism would be quantified into following levels in ascending order of severity for the purpose of its definition:

- i. Level 0: Similarities up to 10% Minor similarities, no penalty
- ii. Level 1: Similarities above 10% to 40%
- iii. Level 2: Similarities above 40% to 60%
- iv. Level 3: Similarities above 60%

f) Detection/Reporting/Handling of plagiarism

If any member of the academic community suspects with appropriate proof that a case of plagiarism has happened in any document, he or she shall report it to the School Academic integrity panel (SAIP) Upon receipt of such a complaint or allegation the SAIP shall investigate the matter and submit its recommendations to the University Academic Integrity panel (UAIP) of Vivek

University.

The authorities of Vivek University can also take suo motu notice of an act of plagiarism and initiate proceedings under these regulations. Similarly, proceedings can also be initiated on the basis of findings of an examiner. All such cases will be investigated by all UAIP.

University Academic Integrity Panel (UAIP)

Vivek University shall notify a UAIP whose composition shall be as given below:

- a) Chairman- Vice Chancellor
- b) Convenor- Dean Research
- c) Member – Two Deans, to be nominated by the Vice Chancellor.
- d) Member- External Expert from outside the university, to be nominated by the Vice Chancellor.
- e) Member –A person/ researcher who well versed with anti- plagiarism tools.

The tenure of the committee members including chairman shall be three years.

Functions of UAIP:

- i. The UAIP shall investigate any cases of plagiarism as per the provisions mentioned in the regulations.
- ii. The UAIP shall follow the principles of natural justice while deciding about the allegation of plagiarism against the student, research scholar, faculty, researcher and staff of Vivek University.
- iii. The UAIP shall provide a copy of the report to the person(s) against whom inquiry report is submitted.

Penalties

Penalties in the case of plagiarism shall be imposed on students/ research scholar pursuing studies at the level of Masters and Ph. D. programs and on researcher, faculty & staff of the Vivek University only after academic misconduct on the part of the individual has been established without doubt, when all avenues of appeal have been exhausted and individual in question has been provided enough opportunity to defend himself or herself in a fair or transparent manner.

Penalties in case of plagiarism in submission of thesis /dissertations and publications

University academic integrity panel (UAIP) shall impose penalty considering the severity of the Plagiarism.

- i. Level 0: Similarities up to 10% Minor Similarities, no penalty.
- ii. Level 1: Similarities above 10% to 40% - such student/ research scholar shall be asked to submit a revised script within a stipulated time period not exceeding 6 months.
- iii. Level 2: Similarities above 40% to 60% such student/ research scholar shall be asked to submit a revised script within a stipulated time period not one year.
- iv. Level 3: Similarities above 60% such student/ research scholar registration for that programme may be cancelled.

Note 1: Penalty on repeated plagiarism such student/ research scholar shall be punished for the plagiarism of one level higher than the previous level committed by him /her. In case where plagiarism of highest level is committed then the punishment for the same shall be operative.

Note 2: Penalty in case where the degree/ Credit has already been obtained – if plagiarism is proved on the date later than the date of award of degree or credit as the case may be then his/ her degree or credit shall be put in abeyance for a period recommended by the UAIP and approved by the Vice chancellor.

Note 3: If the similarities are >10% & <20 % then the decision of UAID will be final depending upon the subject matter and originality/ experimental findings of research work.

Note 4: If there is any complaint of plagiarism against any member of UAIP, then such member shall excuse himself/ herself from the meeting(s) where his / her case is being discussed / investigated.

Note 5: If there is any complaint of plagiarism against the Chairperson & Convenor of UAIP, a suitable action, in line with these regulations, shall be taken by the controlling Authority of Vivek University.

Procedure for plagiarism check

The University provides plagiarism checker software(s) to detect the similar textual content already published in various information sources. This facility will be available in all the schools of Vivek University. It is the responsibility of the Research scholars and supervisors to check the soft copy of the Ph. D theses and documents for plagiarism, using the plagiarism detection software, while submitting their theses to the University.

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Vivek University, Bijnor

Format for plagiarism check certificate

1	Name of the Research Scholar/Student	
2	Title of the Thesis / Dissertation	
3	Name of the Supervisor(s)	
4	Department/ School	
5	Similar content (%) identified	
6	Acceptable Maximum Limit	
7	Software Used	
8	Date of Verification	

*Report on plagiarism check, specify included/excluded item with % of similarity to be Attached

Check by (with Name, designation & Signature):

Research Coordinator of the School

Name & Signature of the

Researcher/Scholar:

Name & Signature of the Supervisor:


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